

TWINNING INTERIM QUARTERLY REPORT NUMBER 2



EUROPEAN COMMISSION

EU Delegation to Azerbaijan					
Reg. In No: 5953711		Date: 16.XI.18			
	HoD	OPS	CFS	ADM	PEP
ACTION					
INFO					
FILING					

TWINNING PROJECT
INTERIM QUARTERLY REPORT

Project Title: Support to Strengthening the Higher Education System in Azerbaijan

Partners: Centre for Pedagogical Studies of the Republic of France (CIEP)

European Social Fund Agency (ESFA) (Lithuania)

Academic Information Center (AIC) (Latvia)

Ministry of Education of the Republic of Azerbaijan (MoE)

Date: 12 October 2018

READ AND APPROVED
29.11.18
R. Guliyeva

LIST OF ABBREVIATIONS

AP	Action Plan
AzHE	Higher Education of Azerbaijan
AzQF	National Qualifications Framework of Azerbaijan
BC	Beneficiary Administration
BC	Beneficiary Country
BFUG	Bologna Follow-Up Group
BP	Bologna Process
CA	Contracting Authority
CEENQA	Network of Central and Eastern European Quality Assurance Agencies in Higher Education
CIMO	Centre for International Mobility
DG	Directorate General
ECTS	European Credit Transfer and Accumulation System
EHEA	European Higher Education Area
ENIC	European Network of Information Centres on Academic Recognition and Mobility
ENP	European Neighbourhood Policy
ENPI	European Neighbourhood and Partnership Instrument
ENQA	European Association for Quality Assurance in Higher Education
EQAR	European Quality Assurance Register for Higher Education
EQF	European Qualifications Framework
ESG	European Standards and Guidelines for Quality Assurance
ESU	European Students' Union
ETF	European Training Foundation
EU	European Union
EUA	European University Association
EUD	European Union Delegation
EUR-ACE	European Accreditation of Engineering Programmes
FP7	Seventh Framework Programme
HE	Higher Education
HEI	Higher Education Institution
HERE	Higher Education Reform Experts
INQAAHE	International Network for Quality Assurance Agencies in Higher Education
IQA	Internal Quality Assurance
JPL	Junior Project Leader
LLL	Lifelong Learning
MA	Master of Arts
MESRI	Ministry of Higher Education, Research and Innovation of France
MoE	Ministry of Education of the Republic of Azerbaijan
MS	Member State
MSP	Member State Partner
NAQAAE	National Authority for Quality Assurance and Accreditation of Education
NCP	National Contact Point
NGO	Non-Governmental Organisation
NQF	National Qualifications Framework
OECD	Organisation for Economic Cooperation and Development
OSCE	Organization for Security and Co-operation in Europe
PAO	Programme Administration Office
PhD	Doctor of Philosophy
PL	Project Leader
PSC	Project Steering Committee
QA	Quality Assurance
QF	Qualifications Framework
R&D	Research and Development
R&D&I	Research, Development and Innovation
RTA	Resident Twinning Adviser
SEC	State Exam Center of the Republic of Azerbaijan
S&G	Standards and Guidelines
STE	Short Term Expert
SWOT	Strengths, Weaknesses, Opportunities and Threats

TAIEX	Technical Assistance and Information Exchange
TNA	Training Needs Analysis
ToR	Terms of Reference
TRE	Twinning Review Expert
TRM	Twinning Review Mission
UAS	University of Applied Sciences
VAK	Higher Attestation Commission
VET	Vocational Education and Training

Section 1: Project data

Twinning Contract Number	ENI/2018/395-401
Project Title:	Support to Strengthening the Higher Education System in Azerbaijan
Twinning Partners (MS and BC)	Centre for Pedagogical Studies of the Republic of France (CIEP) European Social Fund Agency (ESFA) (Lithuania) Academic Information Center (AIC) The Ministry of Education of the Republic of Azerbaijan (MoE)
Report Number:	2
Period covered by the report:	13 July 2018- 12 October 2018
Duration of the project:	13 th of April 2018 – 12 th April 2020 (24 months)
Rapporteur:	Mr. Bruno Curvale, MS Project Leader Mr. Shahin Bayramov, BC Project Leader


Signed and approved by Mr. Bruno Curvale, MS Project Leader and Mr. Shahin Bayramov, BC Project Leader.



Mr. Bruno Curvale

8/11/2018

Date



Mr. Shahin Bayramov

08.11.2018

Date

Section 2: Content

This section describes the activities of the project. It is divided in five sections.

2A – BACKGROUND

2B – ACHIEVEMENT OF MANDATORY RESULTS

2C – ACTIVITIES IN THE REPORTING PERIOD

2D – TIMING AND DELAYS

2E – ASSESSMENT

2A - BACKGROUND

- Overall objectives

Overall objective and indicators of achievement	
To further develop Azerbaijan's higher education system through aligning it with a competence-based education approach.	
Indicator of achievement	State of achievement/ problems encountered
Positive assessment of the progress made towards the implementation of the Bologna Process (BP).	<p>Remarks from QP 1:</p> <ul style="list-style-type: none"> • The legislative documents in the BC impart already the notions of the Bologna Process principles, and there is a clear politic will to reinforce the collaboration between Azerbaijan and EU countries (for ex., all HEIs met so far consider mobility a priority). In general, focus groups demonstrated good knowledge of the European Higher Education Area (EHEA) basic principles, as well as willingness to shift towards student-centred learning and competence-based higher education. Yet the practical implementation of the competence-based higher education was named to be main issue both by the Ministry and HEIs. • While the Bologna process is known by all universities encountered during the first missions of the project, there appears sometimes to be a misunderstanding and confusion of what exactly covers the Bologna process and whether it is still a relevant process for higher education reforms (for ex. at some universities, experts were asked if the Bologna process regulates the time for internships and whether it is still an appropriate framework for improvement of higher education as it was created twenty years ago). Further missions should continue to reinforce the overall understanding of the BP. <p>Remarks from QP 2:</p> <ul style="list-style-type: none"> - The project continues to support and to make a greater awareness of the BP among different BC stakeholders. The remarks from the QP1 are relevant for QP2 as well.

- Project purpose

Project purpose and indicators of achievement	
To increase the institutional capacities of the Ministry of Education, higher education institutions and the Accreditation and Nostrification Office for the continued introduction of the principles, mechanisms, tools and policies of the European Higher Education Area (EHEA) and to ensure their consistent implementation and application supporting the shift towards a student-centred system.	
Indicator of achievement	State of achievement/ problems encountered
<ul style="list-style-type: none"> - MoE, higher education institutions and Accreditation and Nostrification Office have been trained on principles, mechanisms, tools and policies of the European Higher Education Area on student - centred concept; - Processes and methodologies for streamlining competence-based education provision in line with the EU best practices adapted to BC context developed and piloted; - The improved capacity of the Accreditation and Nostrification Office results in a compliance with the ESG. 	Work in progress, no particular problems encountered so far

- **Policy Developments during the second quarter of the project**

The National Qualifications Framework for Lifelong Learning of the Republic of Azerbaijan (AzNQF) was finally approved by the Cabinet of Minister of Azerbaijan with minor amendments on 18th July 2018.

- **Project Assumptions**

Project Assumptions	Assessment of implementation
Project Purpose <ul style="list-style-type: none"> • The Government maintains its political will to modernise its higher education system; • Universities are willing to cooperate; • MS partners adapt to local context and constraints. 	<ul style="list-style-type: none"> - The government maintains its political will to modernise the system. - universities are very much willing to cooperate - the MS partners try to adapt to local context.
Component 1: <ul style="list-style-type: none"> • The Government maintains its political will to modernise its higher education system; • The MoE and the Ministry of Labour cooperate effectively in relation to the provision of data that informs about labour market needs and requirements; • The MoE deploys adequate human resources 	<ul style="list-style-type: none"> - The government maintains its political will to modernise the system. - MoE cooperates effectively in relation to the provision of data that informs about labour market needs and requirements; the cooperation with the Ministry of Labour could be further strengthened; - The MoE deploys adequate human resources as according to their current capacities.
Component 2: <ul style="list-style-type: none"> • The Government maintains its political will to modernise its higher education system; • The MoE and Higher Education Institutions remain committed to reforming curricula; • The MoE and the higher education institutions deploy adequate human resources 	<ul style="list-style-type: none"> - N/A (component not started yet).
Component 3: <ul style="list-style-type: none"> • The Government maintains its political will to modernise its higher education system; • The Accreditation and Nostrification Office and higher education institutions cooperate effectively; • The Accreditation and Nostrification Office and higher education institutions deploy adequate human resources. 	<ul style="list-style-type: none"> - N/A (component not started yet).
Component 4: <ul style="list-style-type: none"> • The Government maintains its political will to modernise its higher education system; • The MoE and Higher Education Institutions remain committed to reforming curricula; • The MoE and the higher education institutions deploy adequate human resources; • The legal decision-making process will be undertaken in a timely manner. 	<ul style="list-style-type: none"> - N/A (component not started yet).

2B - ACHIEVEMENT OF MANDATORY RESULTS

Results under components

Results and indicators of achievement	State of achievement/ problems encountered
Result 1 Selected National Education Standards are aligned to include a competence-based focus	
<ul style="list-style-type: none"> - A concept and methodology for transforming education standards to be competence-based is improved; - National education standards for programmes in three sectors are updated; - A methodology for transforming labour market intelligence into programme specific education requirements is developed; - National classifications for programmes in three sectors are developed; - Visibility materials are developed that informs about the benefits of competence-based education; - A study visit of up to 7 MoE members is organised in an EU Member State on competence based education system. 	<ul style="list-style-type: none"> - A concept and methodology for transforming education standards to be competence-based <u>has been drafted</u>. It will be further discussed with stakeholders during later project activities so to achieve its appropriation and any additional improvements if necessary; - A methodology for transforming labour market intelligence into programme specific education requirements <u>has been developed</u>. It will be further discussed with stakeholders during later project activities so to achieve its appropriation and any additional improvements if necessary; - Recommendations for revision of 1 national standard for higher education (Bachelor Degree in Physics) to integrate competence-based approach <u>have been formulated</u>. <p>All other indicators have not been addressed yet by project activities.</p>
Result 2. Pilot Study programmes in priority areas of education are improved to be more student-centred	
<ul style="list-style-type: none"> - A concept of student centred study programme is developed; - At least 12 study programmes are revised; - A methodological compendium on the use of learning outcomes is developed; - A training workshop on student-centred approaches for teaching, learning and assessment is organised. - Programme regulations on recognition developed. 	Not started yet
Result 3 The quality assurance system is further developed to reflect the student-centeredness of study programmes	
<ul style="list-style-type: none"> - Standards for programme accreditation are improved; - A handbook on self-evaluation processes of MEI is developed; - A training workshop for higher education institutions on self-evaluation is conducted; - At least 12 self-evaluation reports for the pilot study programmes are 	Not started yet

<ul style="list-style-type: none"> compiled; - At least 4 mock accreditations of study programmes are conducted; - A pool of reviewers, including student representatives and representatives of the labour market is trained; - A study visit of up to 7 MoE members is organised in an EU Member State on Quality Assurance in the EHEA; - A study visit of up to 7 MoE members is organised in an EU Member State on student-centeredness of study programmes. 	
<p>Result 4. Recommendations on amendments of legislative and regulative framework developed</p>	
<ul style="list-style-type: none"> - A synopsis report on the legal and regulatory system for education standards, credit system. Recognition and quality assurance of study programmes is compiled: - A proposal for the amendment of legal regulations is prepared to ensure that the credit system is based on the concept of learning outcomes and student workload: - Regulations for recognition at institutional level are amended in line with European best practices to allow for recognition of parts of studies based on learning outcomes: - A proposal for the amendment of the legal and regulatory framework for quality assurance is prepared; - A proposal to enhance the governance system of three pilot universities is developed and tested. 	<p>Not started yet</p>

2C. ACTIVITIES IN THE REPORTING PERIOD

A total of 7 expert missions, with a total 45 STE working days were implemented during the reporting period.

The main task of the reporting period was to

- finalise the **concept and methodology to transform study programmes** in priority areas to include competence-based approach;
- develop **methodology/guidelines regarding the use of labour market intelligence** by the higher education institutions and the MoE;
- **start revision of national standards for study programmes in selected areas.**

Several capacity reinforcement meetings were carried out for the staff from HEIs and MoE during this quarterly period.

Summaries of meetings, interviews and workshops carried out during short-term missions are presented below. Recommendations from missions are provided in the end of each activity description.

Component 0. Kick-off and closure meeting
Reference number and title of Activity Activity 01. Kick-off meeting
Name of MS experts who delivered it: Mr. Bruno Curvale (FR), Ms. Baiba Ramina (LA), Giedrius Viliunas (LT)
Duration of the activity: 1 day (September 25 th , 2018)
The event got together the total number of 90 participants, coming from 22 universities, ministry of education and other relevant ministries, Academy of Sciences, labour market (7 public and private organizations and the national association of employers), the national student union and local media. 5 RTAs from other ongoing Twinning project also attended.
<u>Detailed statistics:</u>
Total number of participants (including representatives from local media): 90
Institutions of origin of Kick-off meeting participants:
Ministries - Ministry of Economy, Ministry of Labor and Social Protection : 2
Employers – Azercosmos OJSC, SINAM, Holcim Azerbaijan, Sumgait Chemical Industrial Park, AzerKimya, Sumgait Technology Park, Ministry of Transport, Communication and High Technology : 7
Confederation of Entrepreneurs (Employers) Association in Azerbaijan
Azerbaijan Student Youth Organizations Union
Universities (all represented by Rectors or Vice-Rectors) - Baku State University (BSU), Azerbaijan State Economic University (UNEC), ADA University, State Public Administration Academy, Azerbaijan State Pedagogical University (ASPU), Azerbaijan Oil and Industry University (ASOIU), Azerbaijan Technical University (AzTU), Azerbaijan Architecture and Construction University, Baku Engineering University (BEU), Azerbaijan University of Languages, Baku Slavic University, Azerbaijan Art and Culture University, Azerbaijan Technology University, Azerbaijan State University of Fine Arts, Baku Music Academy, Azerbaijan Medical University, Azerbaijan Tourism and Management University, Sumgait State University, Ganja State University, Lankaran State University, Baku Higher Oil School, Azerbaijan State Agricultural University – 22
Azerbaijan National Academy of Sciences

Objectives and tasks of the Mission:

The objective of this activity is to present the main results to be achieved during the implementation of the project, work plan, risks and corrective management.

The aim of this conference was to mark the official start of the project and to create awareness about the project. The public awareness of the project was raised by inviting the media and by issuing a press release.

Component 1 Selected National Education Standards are aligned to include a competence-based focus
Reference number and title of Activity

Activity 1.1. Improvement of concept and methodology for competence-based education standards

Name of MS experts who delivered it

Ms. Eliane Kotler (FR), Ms. Asnate Kazoka (LA)

Duration of the activity

10 – 14 September 2018 (10/18 working days)

Meeting with the staff of the Science, Higher and Secondary Professional Education Department, MoE – 10.09.2018
Participants:

Mr. Yashar Omarov, RTA Counterpart, Senior Advisor at Science, Higher and Secondary Professional Education Department, MoE; Ms. Vusala Gurbanova, Leading Advisor at Science, Higher and Secondary Professional Education Department, MoE, CL I; Mr. Azad Akhundov, Senior Advisor at Science, Higher and Secondary Professional Education Department, MoE, CL II

Meeting with members of the Working Group on Natural Sciences at Baku State University (BSU) – 11.09.2018
Participants:

Mr. Aydin Kazimzade, Vice Rector for Science and Innovations BSU; Mr. Akif Guliyev, Dean of Biology Faculty, BSU; Mr. Nizamaddin Isgandarov, Dean of Math And Mechanics Faculty, BSU; Mr. Adil Khasayev, Head of Career, Internship and Graduates Center, BSU; Mr. Javanshir Kazimov, Deputy Dean of Math and Cybernetics Faculty, BSU; Mr. Bilal Kazimov, Head of Department at Math and Mechanics Institute of the Academy of Sciences

Meeting at SINAM, one of the largest IT companies in Azerbaijan - 11.09.2018
Participants:

Mr. Abulfat Rahmanov, Director; Mr. Dmitry Gakh, Project Manager; Mr. Vusal Abbasov, Business Development Manager; Mr. Sergey Andrushenko, Leading Researcher; Mr. Hamid Abbasov, leading programmer.

Meeting at Baku Engineering University – 12.09.2018
Stakeholders:

Mr. Babak Abbasov, Head of Computer and Information Technologies Chair

Meeting at the Ministry of Transport, Communication and High Technologies of Azerbaijan - 12.09.2018
Participants:

Mr. Rashad Azizov, Head of the Department for Innovative Development of Information Society and Electronic Management; Mr. Vugar Guliyev, Head of Human Resources Department, Baktelecom, state IT company under the Ministry; Mr. Elvin Seyfullayev, Senior Advisor at the Department for Management of Human Resources and Civil Service; Ms. Farida Fataliyeva, Lawyer at Baktelecom; Ms. Lala Karimova, Leading Advisor at the Department for Innovative Development of Information Society and Electronic Management.

Meeting at Azerbaijan State Oil and Industry University (ASOIU) – 13.09.2018
Stakeholders:

Mr. Gasim Mammadov, Vice Rector for Education; Mr. Samad Yusifov, Dean of IT Faculty; Mr. Kamil Karimov, math teacher; Mr. Yaqub Sardarov, computer engineering teacher; Mr. Tofiq Ibrahimzade, teacher; Mr. Vagif Karimov, math teacher; Mr. Rauf Mayilov, Associate professor, teacher at Control Systems and Engineering Faculty.

Meeting at Azerbaijan Technical University - 14.09.2018

Stakeholders:

Mr. Subhi Namazov, Vice Rector; Mr. Vahid Farhadov, Head of Automation Chair; Mr. Zafar Jafarov, Head of Information Technology and Programming Chair; Mr. Vidadi Musayev, Head of Computer Networks and Systems Chair; Mr. E. Qojayev, Head of Physics Chair; Mr. M. Hasanov, Head of Multichannel Telecommunication Systems Chair; Ms. Marziya Aghayeva, Head of International Relations Department; Mr. Farhad Isayev, head of chair

The website of AzTU and AzerTag, Azerbaijan's state-run official news agency had a wide coverage of this meeting with relevant articles. Those articles can be accessed respectively at the following links:

http://aztu.edu.az/azp/international_rel/az/about/news.jsp

https://azertag.az/xeber/AzTU_da_Tvinq_layihesi_cherchivesinde_novbeti_gorus-1194551

Meeting at MoE – 14.09.2018**Stakeholders:**

Meeting with the staff of the Science, Higher and Secondary Professional Education Department of MoE to report about results of the week

Objectives and tasks of the Mission: To develop concept and methodology for competence-based education standards

Recommendations and results:

The concept and methodology for competence-based education standards has been drafted (see Annex). It will be further discussed with stakeholders during later project activities.

Component 1 Selected National Education Standards are aligned to include a competence-based focus**Reference number and title of Activity**

Activity 1.3.2 Assess and review the current system for using labour market data and skills forecasting within the Ministry of Education and other related bodies

Names of MS experts who delivered it

Ms. Saulė Mačiukaitė-Žvinienė (LT), Ms. Jolanta Silka (LA)

Duration of the activity

9-13 July 2018 (10/10 STE working days)

Meeting with the staff of the Science, Higher and Secondary Professional Education Department, MoE – 09.07.2018**Stakeholders:**

Mr. Yaqub Piriyeu, Head of Science, Higher and Secondary Professional Education Department, MoE; Mr. Shahin Bayramov, BC Project Leader, Deputy Head of Science, Higher and Secondary Professional Education Department, MoE; Mr. Yashar Omarov, RTA Counterpart, Senior Advisor at Science, Higher and Secondary Professional Education Department, MoE

A workshop in the MoE to discuss a feasible model regarding the usage of labour market intelligence in Azerbaijan – 10.07.2018**Stakeholders:**

Mr. Shahin Bayramov, BC PL, Deputy Head of Science, Higher and Secondary Professional Education Department, MoE; Mr. Tofiq Ahmadov, Head of Accreditation Department, ANO; Mr. Latif Abdullayev, Head of Unit for Economics of Education, MoE; Mr. Elvin Nasibov, Head of Statistics Unit, MoE; Mr. Yashar Omarov, Senior Advisor at Science, Higher and Secondary Professional Education Department, RTA Counterpart; Mr. Kamran Rasulov, Senior Advisor at Science, Higher and Secondary Professional Education Department, MoE; Ms. Lala Abbasova, Senior Specialist, ANO

A meeting in the Baku Engineering University – 11.07.2018**Stakeholders:**

Mr. Hamzaga Orujov, Vice Rector for Educational Affairs; Ms. Gulchohra Ibrahimova, Director, Department for Contacts with Businesses and Career Development

A meeting in the Azerbaijan Technical University - 11.07.2018**Stakeholders:**

Mr. Khalig Yahudov, Interim Rector; Mr. Ilham Pirmammadov, Vice Rector for Science and Technology; Mr.

Isa Khalilov, Vice Rector for Educational Affairs, Mr Zakay Shaev, Head of Teaching Unit

Meeting with Education Minister – 12.07.2015

Meeting with Mr. Jeyhun Bayramov, Education Minister of Azerbaijan together with the staff of the Science, Higher and Secondary Professional Education Department and Project Leaders (France, Lithuania and Latvia) of the Twinning Project.

Meeting in Deloitte, branch office of UK-based consulting and audit company in Baku – 12.07.2018

Stakeholders:

Ms. Vusala Karimova, Partner for Human Resources

Meeting in Azerbaijan Student Youth Organizations' Union (ASYOU) – 12.07.2018

Stakeholders

Ms. Farida Ibrahimova, Head of Projects Department; Mr. Nurkhan Babayev, Executive Director for Internal Affairs; Mr. Faiq Mammadov, Executive Director for International Relations

Workshop in MoE to introduce an already developed model regarding the use of labour market intelligence for Azerbaijan - 13.07.2018

Mr. Shahin Bayramov, BC PL, Deputy Head of Science, Higher and Secondary Professional Education Department, MoE; Mr. Yashar Omarov, Senior Advisor at Science, Higher and Secondary Professional Education Department, RTA Counterpart; Ms. Vusala Gurbanova, Leading Specialist at Science, Higher and Secondary Professional Education Department, MoE; Ms. Nargiz Garakhanova, Senior Advisor at Science, Higher and Secondary Professional Education Department, MoE; Mr. Kamran Rasulov, Senior Advisor at Science, Higher and Secondary Professional Education Department, MoE; Ms. Havva Haqverdili, Head of Unit at the Department for Employment Policy and Demographics, Ministry of Labor and Social Protection of Azerbaijan.

Objectives and tasks of the Mission: to assess and review the current system for using labour market data and skills forecasting within the Ministry of Education and other related bodies

Recommendations

➤ **It is recommended to the MoE:**

- 1) to consider defining performance based indicators for the National Strategy for the Development of Education of the Republic of Azerbaijan (hereinafter Strategy). Experts reviewed the targets and measurements and found out that they have been orientated to the competence based approach. Therefore, indicators for measurement of progress are essential in monitoring the process of implementation related to the development of skills and competencies (for details see Annex).

Component 1 Selected National Education Standards are aligned to include a competence-based focus

Reference number and title of Activity

Activity 1.4. Develop methodology to transform labour market data into programme specific education requirements

Names of MS expert(s) who delivered it

Mr. Didier Ronze (FR), Ms. Saulė Mačiukaitė-Žviniene (LT), Ms. Jolanta Silka, (LA)

Duration of the activity

8 – 12 October 2018 (15/15 STE Working Days)

Experts of the BC who participated:

Workshop in Baku State University for heads of 5 study programmes in natural sciences (Biology, Computer Science, Ecology, Geography and Physics) and selected employers. French, Lithuanian and Latvian cases – 09.10.2018

Stakeholders:

See the Annex 1 to the Mission Report

Baku State University and AzerTag, official state news agency of Azerbaijan, provided a wide coverage of the event.

http://bsu.edu.az/az/news/bak_dvlt_universitetind_tvininglayihsi_rivsind_nvbt_tdbir_keirilib
https://azertag.az/xeber/BDU_da_Tvining_layihesi_cerchivesinde_xarici_ekspertler_teqdimatla_chixis_edibler-1203401

Workshop in ASOIU for the members of national working group on Technical and Technological Sciences (Chemical Engineering, Computer Engineering, Electrical Energy Engineering, Information Technologies, Oil and Gas Engineering), selected labour market representatives and members of academic staff of relevant universities (BSU, ASOIU and BEU). French, Lithuanian and Latvian cases - 09.10.2018

Stakeholders:

See the Annex 1 to the Mission Report

The university press office reported about the event on its webpage at the following link:

<http://asoju.edu.az/az/news/643-adnsu-da-avropali-ekspertlerle-tvining-layihesi-cerchivesinde-goerues-kecirilib>

Workshop in ASPU for members of the national working group on educational sciences (Chemistry/Physics Teacher, Foreign Language Teacher, Math Teacher, and Primary School Teacher) and selected labor market representatives to look at the example of study programmes. French, Lithuanian and Latvian cases – 10.10.2018

Stakeholders:

See the Annex 1 to the Mission Report

AzerTag, official state news agency of Azerbaijan, reported about this event held at ASPU:

<https://azertag.az/xeber/1202888>

Workshop in GSU for members of academic staff from programmes in Natural Sciences, Education Sciences and Engineering Sciences – 11.10.2018

Stakeholders:

See the Annex 1 to the Mission Report

The university's webpage widely highlighted this workshop and posted relevant photos from the event:

<http://gdu.edu.az/?p=9364>

Meeting with the top management of Azerbaijan State Agriculture University, which is also located in Ganja - 11.10.2018

Stakeholders:

Mr. Ibrahim Jafarov, Rector

Mr. Anar Hatamov, Vice Rector for Education

Meeting with the MoE staff to debrief on the outcomes of the mission – 12.10.2018

Stakeholders:

Mr. Yaqub Piriye, Deputy Chief of Staff, Head of Science, Higher and Secondary Professional Education Department, MoE; Mr. Shahin Bayramov, BC Project Leader, Deputy Head of Science, Higher and Secondary Professional Education Department, MoE; Mr. Yashar Omarov, Senior Advisor at Science, Higher and Secondary Professional Education Department, RTA Counterpart

Objectives and tasks of the Mission:

Develop methodology to transform labour market data into programme specific education requirements

Recommendations and results:

The methodology/guidelines to transform labour market data into programme specific education requirements have been drafted (see Annex 2)

Component 1 Selected National Education Standards are aligned to include a competence-based focus

Reference number and title of Activity

Activity 1.5. Provide recommendations for improvement of education standards for programmes in the

Twining Contract number:

ENI/2018/395-401

priority areas (incl. legislative arrangements) with a view to describing achievements based on competences and skills, considering the AzQF

Names of MS expert(s) who delivered it

Mr. Philippe Turek (FR)

Duration of the activity

10-21 September 2018 (10 / 30 STE Working Days)

Experts of the BC who participated:

The mission schedule of the first week of the mission (10-14 September 2018) was the same with that of the Activity 1.1.

Meeting in AzerKosmos OJSC – 17.09.2018

Stakeholders:

Ms. Inara Ibrahimkhalilova, Director of Human Resources

Meeting with the management of the Sumgait State University and Workshop for the academic staff– 18.09.2018

Stakeholders:

Mr. Natiq Talibov, Vice Rector for Organization of Education and Teaching Technologies; Mr. Nadir Hajibalayev, Head of Electrotechnics and Power Engineering Chair; Mr. Turgay Huseynov, Head of Electromechanics Chair; Mr. Mammadali Zarbaliyev, Head of Physics and Solid Matters Chair; Ms. Tamella Ahmadova, Dean of Physics and Power Engineering Faculty; Mr. Fuad Mammadov, Head of General Physics Chair

The university reported about this visit on its website at the following link:

<https://sdu.edu.az/az/news/925>

Meeting in Sumgait Chemical Industrial Park – 18.09.2018

Stakeholders:

Mr. Fuad Panahov, Deputy Director; Mr. Elmir Mehdiyev, Head Specialist, Unit for Relations with Investors

Meeting with the management of the Baku State University – 19.09.2018

Stakeholders:

Mr. Ahmad Abdinov, Head of Physical Electronics Chair; Mr. Ismat Ahmadov, Associate Professor, researcher at Nanotechnology Laboratory

Meeting at Physics Institute of the National Academy of Sciences of Azerbaijan - 19.09.2018

Stakeholders:

Mr. Nazim Mammadov, Director; Mr. Elchin Jafarov, Head of International Relations Department; Mr. Javad Abdinov, Deputy Director on Science; Mr. Ayaz Bayramov, Deputy Director on Innovations; Mr. Abasat Isayev, Head of Education Department

Meeting in LafargeHolcim – 20.09.2018

Stakeholders:

Ms. Ulduz Taghiyeva, Human Resources Director; Mr. Davud Gambarzade, Human Resources Manager

Meeting at the Azerbaijan State Pedagogical University – 20.09.2018

Stakeholders:

Ms. Nigar Abbaszade, Vice Rector for International Relations; Ms. Shahla Gulmammadova, Head of Research and Development Department; Mr. Arzu Dashdemirov, Dean; Mr. Galib Sharifov, Physics teacher; Ms. Dilbar Aliyeva, Physics teacher; Ms. Sevinj Jalilova, Physics Teacher; Mr. Eldar Qojayev, teacher

Objectives and tasks of the Mission:

Provide recommendations for improvement of education standards for programmes in the priority areas (incl. legislative arrangements) with a view to describing achievements based on competences and skills, considering the AzQF

Recommendations:

The experts drafted a set of recommendations for HEIs and MoE. It will be further discussed with stakeholders during later project activities (for details see Annex)

Missions and STE Working Days in 2nd Quarter

ACTIVITIES	WORK PLAN	QR 1	QR 2	QR3	QR4	TOTAL
TOTAL NUMBER OF STE DAYS						
GENERAL ACTIVITIES						
Kick-off Meeting	3		3			
Steering Committee Meetings	48	6				
Closure Meeting	3					
COMPONENT 1:						
1.1	30	18	10			
1.2	20	5				
1.3	20	10	10			
1.4	15		15			
1.5	30		10			
1.6	15					
1.7	15					
1.8	15					
1.9	Study visit					
COMPONENT 2:						
2.1	30					
2.2	20					
2.3	15					
2.4	40					
COMPONENT 3:						
3.1	20					
3.2	15					
3.3	15					
3.4	20					
3.5	30					
3.6	20					
3.7	30					
3.8	Study visit					
3.9	Study visit					
COMPONENT 4:						
4.1	15					
4.1	15					
4.2	15					
4.3	20					
4.4	15					
4.5	15					
4.6	15					

Trainings, Workshops and Interviews

The number of workshops and interviews is shown in the table below. During the period covered by the second Quarterly Report a total of 206 experts of the MoE, HEIs and other stakeholders were involved with workshops held as part of the missions.

In addition, the short-term experts interviewed 62 experts of the MoE, Higher Education Institutions and other stakeholders

Training sessions and training participants in Quarter 2

UPDATED 15.10.2018						
Number of project activities in Quarter 2						
Number of trainings, workshops, interviews, etc.	Component					SUM
	0	1	2	3	4	
• Trainings						
• Workshops		7				7
• Interviews		14				14
• Kick-off and closing meetings	1	1				1
Total	1	22				22

Number of participants in Quarter 2						
Number of participants (MoE officials, HEIs representatives, students, stakeholders, etc.)	Component					SUM
	0	1	2	3	4	
• Trainings						
• Workshops		144				144
• Interviews		62				62
• Kick-off and closing meetings	90					90
Total	90	206				296

Number of project activities in Quarter 1-2						
Number of trainings, workshops, interviews, etc.	Component					SUM
	0	1	2	3	4	
• Trainings						
• Workshops		10				10
• Interviews		26				26
• Kick-off and closing meetings	1					1
Total	1	36				37

Number of participants in Quarter 1-2						
Number of participants (MoE officials, HEIs representatives, students, stakeholders, etc.)	Component					SUM
	0	1	2	3	4	
• Trainings						
• Workshops		159				159
• Interviews		100				100
• Kick-off and closing meetings	90					90
Total	90	259				349

Project Management

Twinning Contract number: ENI/2018/395-401

Side letters

- **Side Letter No. 2** of 6 September 2018 a) reallocated 10 working days from the budget lines of Activity 1.2 to the budget lines of the Activity 1.5. The expert nominated stayed unchanged (Mr. Philippe TUREK). The first mission under the Activity 1.2 was performed in July 2018, in the first quarter of the project. According to the Action Plan (Annex A1 to the Contract), 10 working days were to be delivered by STE Mr. Philippe Turek and Mr. Gintautas Jakstas each (20 working days in total). But as the French STE Mr. Turek was hospitalized, the mission was carried out only by the Lithuanian expert Mr. Jakstas and only for the duration of 5 days. b) It also added one more mission under Activity 1.1 (Improvement of concept and methodology for competence-based education standards) for Mrs. Eliane Kotler, whose name was already provisionally nominated under this activity, so that she performs a five-day mission. More expertise reinforcement is needed to finalize the concept and methodology for the introduction of competence-based approach in state standards in higher education. Part of the time devoted to the first mission under this activity was used for a broader fact-finding analysis for the sake of the whole project. b) it reallocated funds from savings under the budget lines of Activity 1.1 to the budget entry 7/C0/01 (Project Activities – Kick-off meeting) of the original budget since funds allocated in the original project budget for the for simultaneous interpretation and rentals of simultaneous interpretation equipment for the kick-off meeting were not enough to cover the costs for the afore-mentioned services.

Link with other on-going/ previous projects:

- **EU Technical Assistance project on reinforcement of NQF implementation**: the team leader of the NQF project, Mr. Trevor Cook, and Key expert for Curricula, Mrs. Genevieve MacCabbe, attended the Kick-off meeting of this twinning project. The RTA of the current Twinning, Mrs. Bydanova, attended the Kick-off meeting of the NQF project. The choice of study programmes to be revised is not overlapping between the two projects (at higher education level, the project chose Public administration (government officer, administrator), Accounting (Financial Advisor, Insurance Consultant), Agriculture (Agriculture Supervisor/Manager), which are not considered under the current Twinning);
- **EU Technical Assistance project “Strengthening the institutional capacity of the Ministry of Education of the Republic of Azerbaijan”**: meeting with Mrs. Algirdas Petkevicius, team leader;
- **EU Technical Assistance project “Strengthening Research Development and Innovation (RDI) in higher education in Azerbaijan”**: meeting with Krzysztof Gulda, Team Leader, and Jacek Gajewski, key expert, during the NQF project Kick-off;
- **EU Twinning Project “Support to the Ministry of Labour and Social Protection of the Population in modernising Public Employment Services in the Republic of Azerbaijan”**: a meeting with Audra Mikalauskaite, RTA.

Visibility:

Over the 2nd quarter, the Twinning project performed the following steps for project visibility:

- **Creating the project webpage**. The website of the project is developed, and relevant information has already been uploaded.
- **Promotional objects**. The promotional objects – leaflets providing general info about the project in English and Azerbaijani as well as bags, pens, USB keys, notebooks, cups and folders were printed out in the quantity of 250. All of them have already been distributed during project events (the Kick-off meeting and workshops). A new set of promotional objects will be ordered. However, there is an awareness regarding the total budget for project visibility. It is suggested to reduce the number of promotional objects, but also ask the EUD for reallocation of more funds to this budget line.
- **Facebook page and Twitter account** of the project are being regularly updated with relevant news and photos from the STE missions - <https://www.facebook.com/twinningInHE>. However, the number of FB followers appears small so far. The FB of a new EU project, which apparently has 40 000 followers, “Visibility of EU activities in regional/rural development and institutional capacity in Azerbaijan”, could be used for providing a greater visibility to the project news.

Translations:

Twinning Contract number: ENI/2018/395-401

Translations from **English into Azerbaijani** so far:

- *n/a*

Translations from **Azerbaijani into English** so far:

- *Decree on ECTS Credits of 2013 (only amended parts of the document was translated)*
- *Accreditation standards for evaluating the activity of higher education institutions*
- *Classification of study programmes in bachelor degree*
- *Classification of master level specialties and residency*
- *Number of students by years and specialties (as of 1 October 2017)*
- *State Standard of Higher Education, Study Programme in IT for Bachelor Level*
- *State Standard of Higher Education, Study programme in IT and information systems, Master's level*
- *Template of a study plan approved by the MoE*
- *State Standard of Higher Education, Study programme in Physics, Bachelor level*
- *State Standard of Higher Education, Study Programme in Physics Teacher, Bachelor level*
- *State Standard of Higher Education, Study programme in Physics Teacher, Master's level*
- *State Standard of Higher Education, Study programme in Primary School Teacher, Bachelor level*
- *State Standard of Higher Education, Study Programme in Chemistry Teacher, Bachelor level*
- *State Standard of Higher Education, Study programme in Chemistry Teacher, Master's level*
- *State Standard of Higher Education, Study Programme in Chemical Engineering, Bachelor level*
- *State Standard of Higher Education, Study programme in Chemical Engineering, Master's level*

TIMING AND DELAYS IN MONTHS OF IMPLEMENTATION (the letter X stands for initial planning and cells highlighted in orange stand for actual implementation)

ACTIVITIES / PROJECT MONTH	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24		
GENERAL ACTIVITIES																										
Kick-off Meeting					X																					
Steering Committee Meetings			X				X			X			X			X						X			X	
Closure Meeting																									X	
COMPONENT 1:																										
Act. 1.1 Improvement of concept and methodology for competence-based education standards			X																							
Act. 1.2 Identify three priority areas for the improvement of competence-based education standards on the basis of economic and social relevance, which includes an assessment of the contribution of sectors to the GDP and an analysis of the employability of graduates				X																						
Act. 1.3 Assess and review the current system for using labour market data and skills forecasting within the Ministry of Education				X																						
Act 1.4 Develop methodology to transform labour market data into discipline specific education requirements					X																					
Act 1.5 Development of recommendations for education standards for qualifications for programmes in the priority areas (incl. legislative arrangements) with a view to describing achievements based on competences and skills, considering the AzQF								X																		
Act 1.6 Devise methodology for developing national classifications of specialities in higher education									X																	
Act 1.7 Develop national classifications of specialities in the priority areas										X																
Act 1.8 Awareness raising activity on the benefits of competence-based education to support the implementation of student-centred curricula as part of the educational reforms													X													
Act 1.9 Organise study visit on best practise for competence based education system									X																	
COMPONENT 2: not started yet																										
Act. 2.1 Develop and discuss concept of student-centred study programme curricula, which includes the basic													X													

Recuperation of delays

The *Activity 1.4 Develop methodology to transform labour market data into discipline specific education requirements*, which was originally planned for the fifth month (September) of the project, was implemented in the sixth month (October).

2E. ASSESSMENT

Overall assessment of progress

Generally, the project is advancing as planned, implementation of some activities having been performed with some advance even. The second quarterly period was impacted by the **summer period** (from mid of July till end of August no any activities were performed) and the second part of the quarterly period was mostly devoted to the progress on **Component 1**, notably start of national study programmes revision and finalisation of concept and methodology for transforming study programmes to become competence-based, and the organisation of the **Kick-off event**.

A good cooperation between BC and MS could again be mentioned. Although MoE staff is being heavily loaded with their current work and ongoing other international project, there is in general strong support to the project implementation. A strong commitment from the BC side for the organisation of Kick-off event could be stressed out. The RTA Counterpart continues to be closely involved in all activities and supports their implementation; the Component Leader for Component 1 also follows up closely project activities and supports planning of missions' agenda and reviews mission reports; the BC PL follows up the activities implementation and participates in debriefing sessions.

Issues

Some **fact-funding regarding the BC context and current challenges** was further pursued again within the QP2. Often local stakeholders tend to report during interviews/workshops mostly good points of the system and are reluctant to speak about difficulties they face. This makes the fact-funding analysis taking a longer time than planned initially.

Recommendations

- Building further the trust and confidence relationships between MSs and BC for further implementation of project activities.

Outlook to the next quarter

The **next step of project** implementation will more focus on quality assurance (**Component 3**) and legislative documents revision (**Component 4**). Therefore, in the QP2, more work will be delivered aiming at capacity reinforcement of the **Accreditation Department of the MoE and HEIs**. The role of the MoE in steering of the whole system will be further supported. The **national standards for curricula** will be further revised in selected areas under **Component 1**.

The following activities should be progressed through during the QP3:

- **COMPONENT 1 :**

Act. 1.5 Development of recommendations for education standards for qualifications for programmes in the priority areas (incl legislative arrangements) with a view to describing achievements based on competences and skills, considering the AzQF (12 national standards for programmes in 3 sectors).

Act. 1.6 Devise methodology for developing national classifications of specialties in higher education (recommendations for improvement of methodology for national classifications): to be carried out later (QP3 instead of QP2);

- **COMPONENT 3 :**

Act. 3.1 Develop standards for programme accreditation in line with ESG for QA in EHEA (working sessions);
Act. 3.2 Undertake capacity building activities for relevant stakeholders to enhance their accreditation-related capacities (4 workshops with 100 participants) to be carried out later (QP4 instead of QP2);

Activity 3.3. Create handbook on methodologies and requirements for self-evaluations of higher education institutions.

- **COMPONENT 4 :**

Activity 4.1 Assess the current legal and regulatory framework on education standards, quality assurance, credits and recognition of periods of studies.

Confirmed Missions for 3^d Quarter

19-11.-23.11.2018	Activity 1.5.2 Development of recommendations for education standards for qualifications for programmes in the priority areas (incl. legislative arrangements) with a view to describing achievements based on competences and skills, considering the AzQF: focus on programmes of Chemistry Teacher, Physics Teacher and Chemical Engineering STEs: Mr. Jean-Marc Planeix (FR), Ms. Inga Petrikiene (LT)
26.11-30.11.2018	Activity 3.1 Develop standards for programme accreditation in line with the European Standards and Guidelines for Quality Assurance in the European Higher Education Area STEs: Ms. Jolanta Silka (LV), Mr. Almantas Šerpatauskas (LT), Ms. Eliane Kotler to replace François Pernot (FR), Mr. Bruno Curvale
10.12-15.12.2018	Activity 4.1 Assess the current legal and regulatory framework on education standards, quality assurance, credits and recognition of periods of studies STEs: Ms. Marie-Odile Ott (FR), Ms. Aurelia Valeikiene (LT), Ms. Jolanta Silka (LV)
21.01-25.01.2019	Activity 3.3 Create handbook on methodologies and requirements for self-evaluations of higher education institutions STEs: Mr. Mourad Attarça to replace Solange Piszcz (FR), Ms. Nora Skaburskienė (LT), Ms. Asnate Kazoka (LV)

Other activities to be carried out:

- Continue **translation of key documents** translation of key documents from English/Azeri/English (legislative documents and national standards for study programmes).
- Launch systematic collection of key **statistics for more efficient monitoring of HE system results**, notably regarding the **link between higher education and labour market**.

Any other issues:

- **3rd Project Steering Committee Meeting** is suggested to take place in **February 2018**.

Section 3: Expenditures

Period: 13.07. - 12.10.2018

Sect ion n°	Name of services / goods purchased or direct costs	Date(s) of services	Invoice number	Date of invoice	Breakdown and clarification	Amount paid in local currency (if applicable)	INFOEURO exchange rate	Amount paid in EUR	Amount foreseen in original budget	Amount introduced by side letter / amendment	Amount charged to contingencies
1					Resident Twinning Advisor remuneration Mrs Elizaveta Bydanova						
	Basic salary and non-wage labour costs	14/07/2018-01/10/2018	Payroll from CIEP	Payroll of 25/07/2018, 2708/2018, 24/09/2018	Basic salary: 2732,53 €, non-wage labour costs: 1927,42 €, 3x4659,95 € and 38,15 euros from first trimester			14 018,35 €	14 400,00 €		
	6% of salary and non-wage labour costs	14/07/2018-01/10/2018			Add 2.29 EUR from first trimester			841,08 €	864,00 €		
	Sub-Total RTA Remuneration							14 859,43 €	15 264,00 €		
2					RTA Allowances						
	Daily allowances (50%)	01/07/2018-01/10/2018	Payroll from CIEP	01/07/2018-01/10/2018	92 days * 146,50 euros - 1 day in excess the first quarter * 146,5 €			13 331,50 €	13 478,00 €		
	Health and accident insurance for RTA	14/07/2018-13/10/2018	MAAF INSURANCE INVOICE 1755830575	01/07/2018-01/10/2018	INSURANCE FEES (53,21+8,18+14,87€) * 3 months			228,78 €	600,00 €		
	Accommodation	14/07/2018-13/10/2018	Lease agreement	01/07/2018-01/10/2018	RENT 1000 euros * 3 months			3 000,00 €	3 000,00 €		
	Monthly allowance for APEC return trip	14/07/2018-13/10/2018	Payroll from CIEP	01/07/2018-01/10/2018	700euros * 3 months			2 100,00 €	2 100,00 €		
	RTA Office Cost (including office stationery, Telephone, internet...)										
	Sub-Total RTA Allowances							18 660,28 €	19 178,00 €		
4	RTA LANGUAGE	START OF	Invoice F04.		RTA assistants						
								4 200,00 €	4 200,00 €		

	ASSISTANT Tarlan ARZUMANOV	CONTRACT 29/05/2018	2018/FO- 2018/FO6/ 2018 PAYMEN T AS OF 13/10/201 8				(1400 euros*3 months)						
	RTA ASSISTANT Aytaĭ TAKISHIEVA	START OF CONTRACT 01/06/2018	Invoice F02- 2018/FO- 2018/FO4/ 2018 PAYMEN T AS OF 13/10/201 8				(1400 euros*3 months)	4 200,00 €	4 200,00 €	4 200,00 €			
	Sub total RTA Assistants							8 400,00 €	8 400,00 €	8 400,00 €			
6	Project coordination cost												
	FIRST STEERING COMMITTEE 12/07/18												
	Bruno CURVALE, Senior MS PL (FR) Paris-Baku Steering Committee 12/07/18. Modification of 1st trimester												
	International travel (correction from first trimester)	11- 15/07/2018	AE 10063218 9	06/07/18	VISA 1*69 USD Mistake of sum	70 USD	0 8633	0 73 €	0 00 €	0 00 €			45 69
		15/07/18		15/07/18	TAXI (1*22 AZN)Taxi before 7 am	22 AZN	0 50784	11,17 €					
	Giedrius VILIUNAS, Junior MS PL (LT); Vilnius-Baku Steering Committee 12/07/18. Modification of 1st trimester												
	International travel (correction from first trimester)	11-13/07/18	AE10060 4959	28/06/2018	VISA 1*24 USD Mistake of sum	24 USD	0 8366	0 09 €		236,04 €			
		13/07/2018	INVOICE Hotel boulevard 241535	13/07/2018	TAXI (1*40 AZN) Taxi before 7 am	40 AZN	0 50784	20,31 €					

Twinning Contract number:

ENI/2018/395-401

Baiba RAMINA, Junior MS PL (LV) Riga - Baku Steering Committee 12/07/18		Arrival Nice-Baku the 11/07/2018 at 21:05 Departure Baku-Riga the 13/07/2018 at 15:10					
	International travel International travel (correction from first trimester)	11- 13/07/2018	Evisa AE10062 6836	04/07/2018	VISA (1*21,18€) Mistake of sum	0,46 €	62,29 €
	Visibility cost	11/07/2018	Invoice 290518- 03102018	11/07/2018 03/10/2018	ARTY 1*1389€ +1*1472	2 861,00 €	10 000,00 €
	Training material	11/07/2018	Invoice *001107- 2018 Invoice 004/10- 2018	11/07/2018 04/10/2018	HATAMOV TURAL 1*1690,61€+1*2220, 51	3 911,12 €	4 500,00 €
	Sub-Total co- ordination cost					6 804,88 €	14 798,33 €
7							45,69
Project activities							
C 0					Project visibility (Kick-off and Closing Events)		
0 1					Kick off meeting		
Bruno CURVALE, Senior MS PL (FR), Paris - Baku Kick-Off Meeting 25/09/2018							
	Fees - STE Cat II	25/09/2018		24/09/2018	1 days*350euros	350,00 €	
	Project Management Cost	25/09/2018		25/09/2018	1,5*(Fees)	525,00 €	350,00 €
	Perdiem	24- 25/09/2018	BAKU PALACE HOTEL Invoice 84982893	25/09/2018	1*2 days*293euros	586,00 €	525,00 €
	International travel	24- 26/09/2018	JANCAR THIER INVOICE F001 0838796	30/08/18	Airticket (PARIS* BAKU - PARIS), eco class 1X(602,34euros)	602,34 €	700,00 €
		24- 26/09/2018	EVISAAE 10049116 4	03/05/18	VISA1*24 USD	20,53 €	
		26/09/2018	Invoice Bakou Palace Invoice 84982893	25/09/18	TAXI 1*27 AZN	13,58 €	
					24 USD	0,85529	
					27 AZN	0,50311	

Twinning Contract number: ENI/2018/395-401

Baiba RAMINA, Junior MS PL (LV) Riga - Baku Kick-Off Meeting 25/09/2018									
Arrival Riga-Baku the 24/09/2018 at 22:05 Departure Baku-Riga the 26/09/2018 at 05:05									
		25/09/2018	28/09/2018	1 days*350euros				350,00 €	350,00 €
Fees - STE Cat II	Payroll n°g	25/09/2018	28/09/2018	1.5*(Fees)				525,00 €	525,00 €
Project Management Cost		25/09/2018	29/09/2018	1*2 days*293euros				586,00 €	586,00 €
Perdiem	Austin hotel invoice 23537	24-25/09/2018	28/08/18	Airticket [RIGA - BAKU - RIGA] . eco class (1x704 80euros)				704 80 €	700 00 €
International travel	INVOICE BALTAT OUR 732	24/09/2018-26/09/2018	20/09/18	VISA 1*21,07 EUR				21,07 €	
	Evisa AE10089 3776		25/09/18	TAXI 1*25 AZN		25 AZN		12,58 €	
	Austin hotel invoice 23537								
									38,45
Giedrius VILINUS, Junior MS PL (LT) Vilnius-Baku Kick-Off Meeting 25/09/2018									
Arrival Vilnius-Baku the 24/09/2018 at 14:10 Departure Baku-Vilnius the 26/09/2018 at 05:10									
		25/09/2018	03/10/2018	1 days*350euros				350,00 €	350,00 €
Fees - STE Cat II	Payroll	25/09/2018	03/10/2018	1.5*(Fees)				525,00 €	525,00 €
Project Management Cost		25/09/2018	04/10/02018	1*2 days*293euros				586,00 €	586,00 €
Perdiem		24-25/09/2018	17/09/18	Airticket [Vilnius - BAKU - Vilnius] . eco class 1X(468,21 euros)				468,21 €	700 00 €
International travel	DELTA INTERSE RVICE DLT1612 67	24-26/09/2018	13/09/18	VISA 1*24 USD		24 USD		20,53 €	
	ASAN VISA ae100884 634								
	invoice 01/09/2018		25/09/2018	Interpretation 1*780€				780,00 €	850

Twinning Contract number: ENI/2018/395-401

	Venus and Catering cost	25/09/2018	Four Seasons Hotel Invoices #1132 #1162	01/08/2018 27/08/2018	FOUR SEASONS HOTEL 1*500			500.00 €	500	
	Sub-Total 0.1 Kikoff meeting							7 526.64 €	7 247,00 €	38.45
C.1	Result 1 Selected National Education Standards are aligned to include a competence-based focus									
1.1	Improvement of concept and methodology for competence-based education standards									
1.1.1	CURVALE (Cat II); KOTLER/LAMBOLEY (Cat I); KINTA (Cat II); KAZOKA (Cat II); INGA JUKNYTE-PETREIKIENE (Cat II)									
1.1.2										
	Gunta KINTA (LV)	Arrival Riga-Baku 14/05/2018 at 03.20 Departure Baku-Riga 19/05/2018 at 04.20								
	Perdiem (correction from first trimester)	14-18/05/2018	CERTIFICATE OF ACCOMMODATION	08/06/2018	1*293euros Correction from the 1st trimester 1 perdiem less			-293.00 €	-293.00 €	
	Eliane KOTLER (FR)	Arrival Nice-Baku 09/09/2018 at 21.05 Departure Baku-Nice 14/09/2018								
	Fees - STE Cat I	10/09/2018-14/09/2018		10/09/2018-14/09/2018	5 days*250euros			1 250.00 €	1 250.00 €	
	Project Management Cost	10/09/2018-14/09/2018		10/09/2018-14/09/2018	1.5*(Fees)			1 875.00 €	1 875.00 €	
	Perdiem	09/09/2018-13/09/2018	Invoice Old street boutique	15/09/2018	1*6 days*293euros			1 758.00 €	1 758.00 €	
	International travel	09/09/2018-14/09/2018	JANCAR THIER INVOICE N°F-001 0835245 Invoice 2538474	27/07/18	Airticket [LYON - BAKU - NICE] . eco class 1X(351.99euros)			351.99 €	700.00 €	
	Asnate Kazoka (LV)	09-14/09/2018		09/08/18	VISA 1*24USD		24 USD	0.85529	20.53 €	
	Fees - STE Cat II	10/09/2018-14/09/2018	Payroll n°g	28/09/2018	5 days*350euros			1 750.00 €	1 750.00 €	
	Arrival Riga-Baku 09/09/2018 at 05.20 Departure Baku-Riga 15/09/2018 at 08.45									

Twinning Contract number: ENI/2018/395-401

	Project Management Cost	10/09/2018-14/09/2018		28/09/2018	1.5*(Fees)			2 625,00 €	2 625,00 €
	Perdiem	09/09/2018-14/09/2018	Karat -inn Hotel Invoice 6074	28/09/2018	1*6days*293euros			1 758,00 €	1 758,00 €
	International travel	08/09/2018-15/09/2018	INVOICE BALAT OUR 6074	20/08/18	Airticket [RIGA - BAKU - RIGA] , eco class 1X(423.80euros)			423.80 €	700,00 €
			Evisa AE10084 2361	30/08/18	VISA (1*21.11euros)			21,11 €	
			Karat -inn Hotel Invoice 6074	09/08/18	TAXI (1*20 AZN)	20 AZN	0,50345	10,07 €	
	Total 1.1							11 550,50 €	12 123,00 €
1.2	Identify three priority areas for the development of competence-based education standards on the basis of economic and social relevance, which includes an assessment of the contribution of sectors to the GDP and an analysis of the employability of graduates. PLANEIX/ TUREK/ HOETZEL (Cat I), GINTAUTAS JAKSTAS (Cat II)								
	Gintautas JAKSTAS (LT)								
	International travel (correction from first trimester)	07/07/2018	Evisa AE 10062024 22	26/06/2018	Visa cost (1*33.52 euros)			12,89 €	231,37 €
		07/07/18	Invoice Cityu Wall Hotel	07/07/2018	Mistake of sum TAXI (1*66AZN)	66,00 AZN	0,50784	33,52 €	
	Total 1.2							46,41 €	231,37 €
1.3	Assess and review the current system for using labour market intelligence and skills forecasting. GASQUET (Cat I), GINTAUTAS JAKSTAS (Cat I), SAULE MACIUKAITE ZVINIENE (Cat I), J. SILKA (Cat II)								
	Jolanta Silka (LV)								
	International travel (correction from first trimester)	08/07/2018-14/07/2018	Invoice e- visa AE10063 2789	04/07/18	VISA 1*21.32euros			0,60 €	123,08 €
			Invoice Hotel NEMI	14/07/18	TAXI (1*25 AZN)	25 AZN	0,50784	12,69 €	
	Total 1.3							13,29 €	123,08 €
1.4	Develop methodology to transform labour market intelligence into discipline specific education requirements. CURVALE (Cat II), KOTLER/LAMBOLEY (Cat I), KINTA (Cat II), KAZOKA (Cat II), INGA JUKNYTE, PETREIKIENE (Cat II)								
	Didier RONZE (FR)								
	Arrival Valence-Baku 07/10/2018 at 21:05 Departure Baku-Valence 13/10/2018 at 08:45								

Twinning Contract number: ENI/2018/395-401

	Fees - STE Cat I	08/10/2018-12/10/2018				5 days*250euros		1 250,00 €	1 250,00 €	
	Project Management Cost	08/10/2018-12/10/2018				1,5*(Fees)		1 875,00 €	1 875,00 €	
	Perdiem	07/10/2018-12/10/2018	Invoice Art Austin Hotel			1*6 days*293euros		1 758,00 €	1 758,00 €	
	International travel	07/10/2018-13/10/2018	Invoice JANCAR THIER F. 00108445 08	18/09/18		Airticket [LYON - BAKU - LYON], eco class 1X(587,89 euros)		587,89 €	700,00 €	
		07/10/2018-13/10/2018	Invoice JANCAR THIER F. 00108445 08	18/09/18		Train ticket [VALENCE - LYON - VALENCE], eco class 1X(62,88 euros)		62,88 €		
		07/10/2018-13/10/2018	EVisa AE10086 4176	05/09/18		VISA 1*24USD	24USD	20,52 €		
	Jolanta Silka (LV)	<p style="text-align: center;">Arrival Riga-Baku 07/10/2018 at 14:10 Departure Baku-Riga 13/10/2018 at 05:10</p>								
	Fees - STE Cat II	08/10/2018-12/10/2018				5 days*350euros		1 750,00 €	1 750,00 €	
	Project Management Cost	08/10/2018-12/10/2018				1,5*(5*350 euros)		2 625,00 €	2 625,00 €	
	Perdiem	07/10/2018-12/10/2018				1*6 days*293euros		1 758,00 €	1 758,00 €	
	International travel	07/10/2018-13/10/2018	INVOICE BALTAT OUR 835	21/09/18		Airticket [RIGA - BAKU - RIGA], eco class 1X(585,20euros)		585,20 €	700,00 €	
			EVisa AE10092 0125	03/10/18		VISA 1*21,37euros		21,37 €		
		13/10/2018	Taxi	13/10/2018		1*30AZN	30AZN	15,07 €		
	Total 1.4							12308,93€	12 416,00 €	
1.5	<p>with a view to describing achievements based on competences and skills, taking into account the AzGF: PLANEIX/HOETZEL (Cat I), TUREK/ATTARCA/RONZE (Cat I), INGA JUKNYTE-PETREIKIENE (Cat II), G KINTA (Cat II)</p> <p style="text-align: center;">Amend education standards for disciplines in the priority areas (incl. legislative arrangements)</p>									
	Philippe TUREK (FR)	<p style="text-align: center;">Arrival Strasbourg-Baku 09/09/2018 at 20:05 Departure Baku-Strasbourg 22/09/2018 at 05:05</p>								
	Fees - STE Cat I	10/09/2018-21/09/2018				10 days*250euros		2 500,00 €	2 500,00 €	
	Project Management Cost	10/09/2018-21/09/2018				1,5*(Fees)		3 750,00 €	3 750,00 €	

Twinning Contract number: ENI/2018/395-401

	Perdiem	09/09/2018-20/09/2018			1*13 days*293euros			3 809,00 €	3 809,00 €	
	International travel	09/09/2018-22/09/2018	JANCAR THIER INVOICE N°F-001 0838675	29/08//2018	Airticket [STRASBURG - BAKU - STRASBURG], eco class 1X(497.47euros)			497,47 €	700,00 €	
		09/09/2018-20/09/2018	VISA ae 100871619	08/09/18	1*51usd		51,00 €	43,65 €		
	Saule MAČIUKAITE-ZVINIENE (LT)	Arrival Vilnius-Baku 06/10/2018 at 07.05 Departure Baku-Vilnius 13/10/2018 at 15.40								
	Fees - STE Cat I	08-12/10/2018			5 days*250euros			1 250,00 €	1 250,00 €	
	Project Management Cost	08-12/10/2018			1,5*(5*250 euros)			1 875,00 €	1 875,00 €	
	Perdiem	07-12/10/2018			1*6 days*293euros			1 758,00 €	1 758,00 €	
	International travel	06-13/10/2018			Airticket [VILINUS - BAKU - VILINUS], eco class 1X(335.51 euros)			335,51 €	700,00 €	
			Visa	26/09/18	24usd			20,50 €		
	Total 1 5							15 839,13 €	10 759,00 €	
	Sub-total Component 1							39 758,26 €	35 652,45 €	
	Total Zer quarterly report							96 009,49 €	100 539,78 €	84,14
	Provision for charges in prices (up to a maximum of 2,5% of sub-total)									
	Bruno CURVALE, Senior MS PL (FR) Paris-Baku Steering Committee 12/07/18 Modification of 1st trimester				International travel			45,69	45,69	
	Baiba RAMINA, Junior MS PL (LV) Riga - Baku Kick-Off Meeting 25/09/2018				International travel			38,45	38,45	
	Total Provision for charge							84,14 €	84,14	

ENI/2018/395-401

Twinning Contract number:

QUARTERLY REPORT OF THE TWINNING PROJECT: AZ/14/ENI/OT/01/17

Quarter No. 2

Period: 13.07. - 12.10.2018

Section 4: Mission reports (attached in Annex):

- Mission report on Activity 1.1, with power point presentations for workshops attached as Annex 1;
- Mission report on Activity 1.3.2, with power point presentations for workshops attached as Annex 2;
- Mission report on Activity 1.5, with power point presentations for workshops attached as Annex 3;
- Mission report on Activity 1.4, with power point presentations for workshops attached as Annex 4;
- Agenda of the Kick-off meeting, with power point presentations attached as Annex 5.

Twining Contract number: ENI/2018/395-401